



Republika ng Pilipinas  
KAGAWARAN NG KALUSUGAN  
**PAMBANSANG SANGGUNIAN SA NUTRISYON**  
(NATIONAL NUTRITION COUNCIL)  
Nutrition Building, 2332 Chino Roces Avenue Extension  
Taguig City, Philippines



15 February 2019

**NNC MEMORANDUM No. 2019-004**  
**Series of 2019**

**To :** Regional Nutrition Program Coordinators  
OIC – Nutrition Program Coordinators  
Nutrition Action Officers  
District/ City Nutrition Program Coordinators

**Subject :** Mechanics for Transition from MELLPI to MELLPI Pro

Further to the endorsement of the NNC Technical Committee of the nationwide use of MELLPI Pro on 9 November 2018, please find attached Guidelines for Transition from MELLPI to MELLPI Pro 2019-2022 for reference. It shall serve as guide for the national, regional and local level evaluation teams in the conduct of MELLPI and MELLPI Pro in 2019. After the transition year, evaluation teams at all levels shall be using MELLPI Pro for monitoring and evaluation of local government units.

Note that a new feature of the MELLPI Pro is the Performance Assessment of Nutrition Workers namely: Nutrition Action Officers, District/ City Nutrition Program Coordinators and Barangay Nutrition Scholars. The MELLPI Pro for Local Nutrition Workers will be launched this year but will be used in 2020 except for BNS Performance Evaluation which will start in 2019. The recognition of performing workers is part of NNC's commitment to recognize nutrition stakeholders.

For information and widest dissemination to the NNC network.

  
Assistant Secretary of Health Maria-Bernardita T. Flores, CESO II  
Executive Director IV

**"Ugaliing magtanim, Sapat na nutrisyon aanihin!"**

P.O. Box 2490  
Makati Central Post Office  
Makati City

Tel. Nos. (63-2) 843-0142 • 843-5824 • 843-1337  
(63-2) 843-5856 • 818-5834 • 816-4239  
(63-2) 843-5868 • 818-7398 • 892-4271

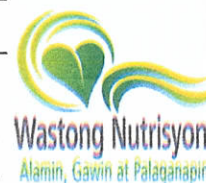
Fax No. (63-2) 843-5818

[www.nnc.gov.ph](http://www.nnc.gov.ph)

[info@nnc.gov.ph](mailto:info@nnc.gov.ph)

[www.facebook.com/nncofficial](https://www.facebook.com/nncofficial)

[www.youtube.com/user/NNC1974](https://www.youtube.com/user/NNC1974)



Republic of the Philippines  
Department of Health  
NATIONAL NUTRITION COUNCIL

**Guidelines for Transition from MELLPI to MELLPI Pro, 2019-2022**

**I. Introduction**

MELLPI Pro is part of the updated M&E framework and system developed for the nutrition sector which covers the assessment of nationwide initiatives along policy and legislation, nutrition service delivery, and capacity-building. The system was also expanded to measure the quantity and quality of the performance of nutrition workers. Further, consistent with the PPAN's strategic focus on the first 1000 days of life, MELLPI Pro also includes monitoring of nutrition outcomes among pregnant mothers, in addition to infants and young children.

The MELLPI Pro replaces MELLPI or Monitoring and Evaluation of Local Level Plan Implementation (MELLPI) tools. The MELLPI used from the early '80s assessed local nutrition programs using efficiency (inputs and outputs) and effectiveness (changes in nutritional situation) criteria. In addition to these criteria, MELLPI Pro also emphasizes: a) assessment of LGUs' progress toward compliance to quality standards, b) evidence-based validation, and c) mentoring through joint discussion for learning and action discussion with the LGU or nutrition workers assessed.

Endorsed by the NNC Technical Committee of the nationwide use starting in 2019, it is necessary that a mechanics for transition is developed to guide the national, regional and local evaluation teams in the transition from use of MELLPI to use of MELLPI Pro.

**II. Objectives**

The guidelines for transition from MELLPI to MELLPI Pro aims to guide the evaluation teams at the national, regional and local levels in the conduct of MELLPI and MELLPI Pro during transition period, specifically:

1. To determine the uses of MELLPI and MELLPI Pro at various levels;
2. To determine which levels will use MELLPI and MELLPI Pro, or both

**III. Mechanics**

**A. MELLPI Pro for LGUs by the regional, provincial and city/municipality evaluation teams**

1. MELLPI Pro will be rolled out to the regional and local levels through various modes this 2019. These shall include but will not be limited to the conduct of Training of Trainers, training, orientation, or blended training methodologies. The MELLPI Pro is envisioned to be adopted effective 2019 to assess LGU performance. In addition, a new component of the LGU performance monitoring will be the assessment of nutrition workers, namely: Nutrition Action Officers, District/City Nutrition Program Coordinators and Barangay Nutrition Scholars.
2. The Nutrition Action Officer at the province/ city/ municipality shall orient their respective local nutrition committees especially their local chief executives including Barangay Captains on the MELLPI Pro process. This is for the Local Nutrition Committee to appreciate the process and manage expectations especially with the ratings that can be generated during the transition period.



3. At the regional level, the Regional Nutrition Evaluation Team (RNET) shall visit all provinces and highly-urbanized and independent cities using MELLPI Pro Form P and MELLPI Pro Form CM with or without nutrition action plan.
4. At the provincial level, the Provincial Evaluation Team (PET) shall visit all municipalities and component cities using MELLPI Pro Form CM. All cities/municipalities will be visited, with or without nutrition action plan.
5. At the city and municipal level, the City/ Municipal Evaluation Teams (C/MET) shall visit all barangays using MELLPI Pro Form B. All barangays, with or without nutrition action plans shall all be monitored.

6. LGU Awards and Recognition

*a. Certificate of Quality Nutrition Program*

- i. For 2019, the province/ city/ municipality will be ranked based on MELLPI Pro scores and the top performing local government units with ratings not lower than three (3) shall be given the Certificate of Quality Nutrition Program (QNP) in lieu of the Green Banner.

*b. Green Banner*

- i. MELLPI Pro scores in 2019 shall serve as baseline and used in determining the cut-off scores for the Green Banner in the succeeding years.
- ii. Provinces/ cities/ municipalities reaching the required minimum score and with ratings not lower than three (3) shall be granted the Green Banner.

*c. Consistent Regional Outstanding Winner in Nutrition (CROWN)*

- i. The component cities/ municipalities meeting the minimum standards shall be ranked to determine top performing cities/municipalities in the province for the year.
- ii. Component cities/ municipalities that ranked #1 for three (3) consecutive years will be evaluated by the Regional Nutrition Evaluation Team (RNET) for the CROWN award.
- iii. Provinces and highly urbanized and independent cities will likewise be evaluated by the RNET along with the component cities and municipalities in previous item to determine the recipient of CROWN award.

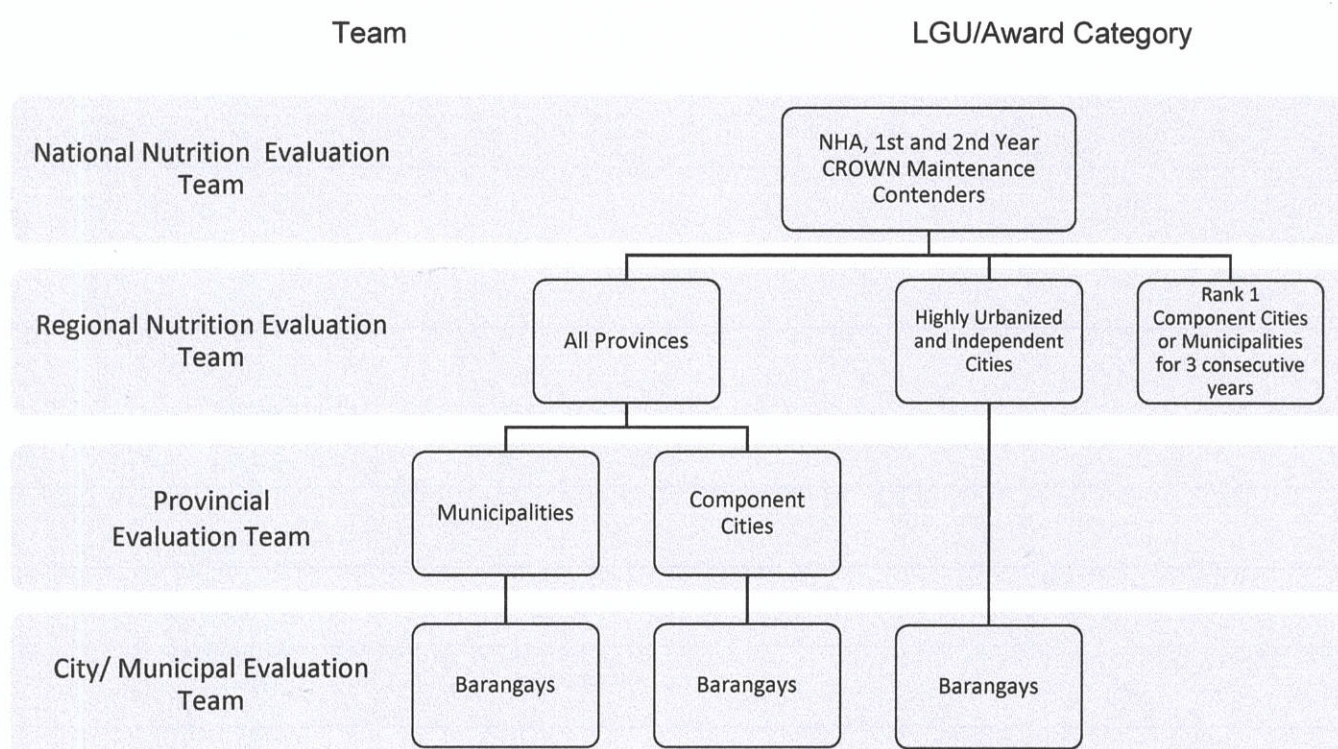
*d. CROWN Maintenance Awards, Nutrition Honor Award (NHA) and Presidential Award*

- i. The National Nutrition Evaluation Team (NET) shall conduct the evaluation for the 1st Year and 2nd Year CROWN Maintenance and Nutrition Honor Award (NHA). Local Government Units meeting the required minimum score shall be given the award.
- ii. Previous NHA recipients will be evaluated for the Presidential Award for Nutrition. Local Government Units meeting the minimum score shall be awarded the highest award for nutrition program implementation. The

evaluation for Presidential Award for Nutrition shall be conducted by senior officials of partner agencies and organizations.

1. LGUs that received the NHA from 5 years ago can submit their nomination for Presidential Award
2. LGUs that received the NHA more than 5 years ago can conduct self-assessment on the 1<sup>st</sup> year for validation of the NNC Regional Office and submit their nomination on the 2<sup>nd</sup> year for evaluation of the Presidential Award Nutrition Evaluation Team (PresNET)

**Figure 1. Monitoring and Evaluation of LGUs by Level of Nutrition Evaluation Teams**



## B. MELLPI Pro for Local Nutrition Workers

1. At the regional level, the Regional Nutrition Evaluation Team (RNET) shall monitor all Provincial Nutrition Action Officers (PNAO) and City Nutrition Action Officers (CNAO) from highly urbanized and independent cities.
2. At the provincial level, the Provincial Evaluation Team (PET) shall monitor all City Nutrition Action Officers (CNAO) from component cities, Municipal Nutrition Action Officers (MNAO) and District Nutrition Program Coordinators (DNPC).
3. At the city/ municipal level, the City/ Municipal Evaluation Team (C/MET) shall monitor the City Nutrition Program Coordinators (CNPC) and Barangay Nutrition Scholars (BNS).
4. All Barangay Nutrition Scholars including those belonging to one barangay shall be monitored by the City/ Municipal Evaluation Team.



## 5. Local Nutrition Workers Awards and Recognition

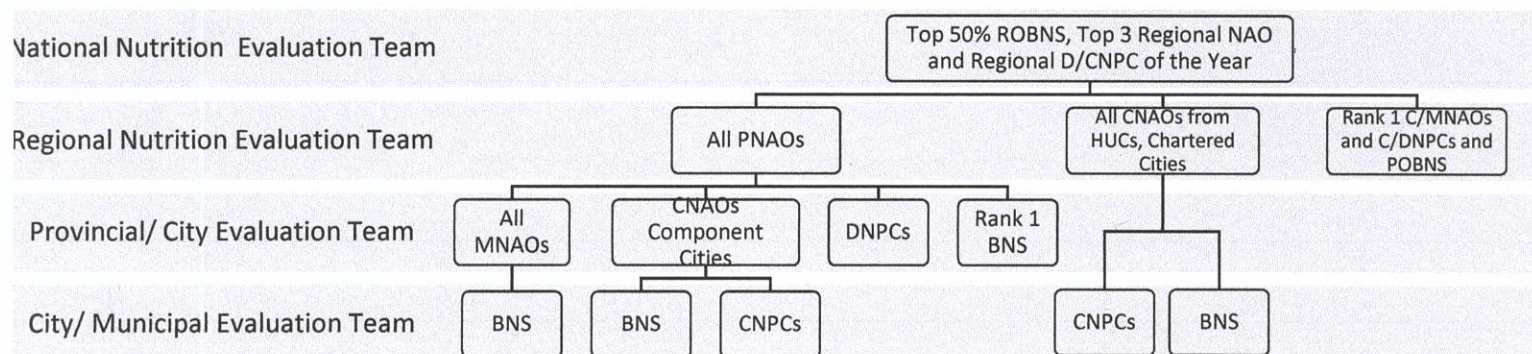
### a. *National Outstanding Barangay Nutrition Scholar (NOBNS)*

- i. Each of the scores of the BNS from the municipal evaluation shall be ranked to determine which of the BNSs shall be evaluated by the PET. BNSs ranked #1 in their respective municipalities shall be evaluated by PET to determine the Provincial Outstanding Barangay Nutrition Scholar (POBNS).
- ii. Each of the scores of the BNS from highly urbanized, independent and component cities shall be evaluated to determine the City Outstanding Barangay Nutrition Scholar (COBNS).
- iii. BNSs ranked #1 from all provinces and highly urbanized, independent and component cities shall be evaluated by the RNET to determine the Regional Outstanding Barangay Nutrition Scholar (ROBNS).
- iv. The Top 50% of the ROBNS shall be evaluated by the National Evaluation Team (NET) to determine the National Outstanding Barangay Nutrition Scholar.

### b. *Nutrition Action Officer and District/ City Nutrition Program Coordinator of the Year*

- i. Each of the scores of the nutrition action officers and nutrition program coordinators shall be ranked to determine which of the local nutrition workers shall be evaluated by the RNET:
  1. Rank #1 of the PNAOs and CNAOs evaluated by the region
  2. Rank #1 of the MNAOs, CNAOs and DNPCs evaluated by the province
  3. Rank #1 of the CNPCs evaluated by the cities
- ii. Results of the evaluation of the RNET shall determine the recipients of the following recognition:
  1. Regional Nutrition Action Officer of the Year
  2. Regional District/ City Nutrition Program Coordinator of the Year
- iii. The National Nutrition Evaluation Team shall evaluate the validated Top 3 among all the Regional Nutrition Action Officers and District/ City Nutrition Program Coordinators of the Year to determine Nutrition Action Officer and District/ City Nutrition Program Coordinator of the Year.

**Figure 2. Monitoring and Evaluation of Local Nutrition Workers  
by Level of Nutrition Evaluation Teams**



### C. Transition from MELLPI to MELLPI Pro

1. The year 2019 shall be the start of the transition from MELLPI to MELLPI Pro. For this year, the previous MELLPI shall be used for evaluation of regional and national LGU contenders while the MELLPI Pro shall be used for monitoring and to serve as baseline to determine cut-off scores for the new nutrition awards system.
2. For 2020 onwards, MELLPI Pro shall be used for monitoring and evaluation in the region, province, city and municipality, and for evaluation at the national level.
3. MELLPI Pro for LGUs at the National, Regional, and Local Levels
  - a. National Nutrition Evaluation Teams will use both MELLPI and MELLPI Pro to evaluate existing national contenders and establish baseline data to determine cut off score for CROWN, CROWN Maintenance and Nutrition Honor Awards, respectively.
  - b. All Regional Nutrition Evaluation Teams without LGUs vying for the third Green Banner shall use MELLPI Pro, specifically: Regions I, II, CAR, CALABARZON, NCR, V, VIII, XII, CARAGA, ARMM.
  - c. Regional Nutrition Evaluation Teams with LGUs vying for the third Green Banner shall use the previous MELLPI, specifically: Regions III, MIMAROPA, VI, VII, IX, X and XI
  - d. Provinces/cities/ municipalities that are not regional and national contenders will use MELLPI Pro while provinces/ cities/ municipalities that are regional or national contenders will use both MELLPI and MELLPI Pro.
4. MELLPI Pro for Local Nutrition Workers at the National, Regional, and Local Levels
  - a. For the monitoring of local nutrition workers, National, Regional, Provincial, City and Municipal Evaluation Teams will be using MELLPI Pro to establish baseline data to determine cut-off score for recognition of local nutrition workers.
  - b. For 2019, local governments units evaluating the 2018 Performance of Barangay Nutrition Scholars, MELLPI Pro Forms shall be used following the previous methodology to shortlist the BNSs to be evaluated. In this way, the deadlines set by the Regional and National Nutrition Evaluation Team shall be complied with.



**Table 1. Use of MELLPI and MELLPI Pro  
by Level/ Type of Monitoring and Evaluation, 2019**

<b>Level/ Type of Monitoring or Evaluation</b>	<b>MELLPI</b>	<b>MELLPI Pro</b>
National Evaluation Team		
LGU Evaluation	✓	✓
NOBNS Evaluation	--	✓
Regional Nutrition Evaluation Team		
With CROWN contenders	✓	--
Without CROWN contenders	--	✓
Province		
CROWN contender	✓	✓
Not a CROWN contender	--	✓
Local Nutrition Worker Monitoring	--	✓
City		
CROWN contender	✓	✓
Not a CROWN contender	--	✓
Local Nutrition Worker Monitoring	--	✓
Municipality		
CROWN contender	✓	✓
Not a CROWN contender	--	✓
Local Nutrition Worker Monitoring	--	✓

**5. National and Regional Nutrition Awarding Ceremonies**

- a. For 2019, the National Nutrition Award Ceremony (NNAC) will recognize the CROWN, 1st and 2nd Year CROWN Maintenance and Nutrition Honor Award and National Outstanding Barangay Nutrition Scholars.
  - b. The 2019 Regional Nutrition Awarding Ceremony (RNAC) will recognize LGUs that qualified for the Certificate of Quality Nutrition Program (QNP) using MELLPI Pro, and CROWN awardees and Regional Outstanding BNS using the previous MELLPI tool.
  - c. For 2020-2022, the NNAC will recognize the following:
    - i. CROWN (CY 2020)
    - ii. 1<sup>st</sup> and 2<sup>nd</sup> Year CROWN Maintenance and Nutrition Honor Award
    - iii. National Outstanding Barangay Nutrition Scholar, Nutrition Action Officer and District/City Nutrition Program Coordinator of the Year
  - d. The 2020-2022 RNAC will recognize the following:
    - i. Green Banner recipients
    - ii. CROWN awardees (CY 2021-2022)
    - iii. Regional Outstanding BNS, Regional Nutrition Action Officer and District/ City Nutrition Program Coordinator of the Year
6. Following the successor plan of the PPAN 2017-2022, the parameters in MELLPI Pro will also be revised accordingly. However, no more transition will be conducted since only the parameters will be revised per rating.

**Table 2. MELLPI to MELLPI Pro Transition, 2019-2022**

Level of Evaluation	2019		2020	2021	2022
	MELLPI	MELLPI Pro	MELLPI Pro	MELLPI Pro	MELLPI Pro
National Evaluation					
1. Nutrition Honor Award	/ <sup>1</sup>	/	/	/	/
2. 2 <sup>nd</sup> Year CROWN Maintenance	/ <sup>1</sup>	/	/	/	/
3. 1 <sup>st</sup> Year CROWN Maintenance	/ <sup>1</sup>	/	/	/	/
4. National Outstanding BNS	--	/	/	/	/
5. NAO and D/CNPC of the Year	--	--	/	/	/
Regional Evaluation					
1. Green Banner	--	/ <sup>2</sup>	/	/	/
2. CROWN	/	--	/	/	/
3. Regional Outstanding BNS	--	/	/	/	/
4. Regional NAO and D/CNPC of the Year	--	--	/	/	/

<sup>1</sup>/Scores for the national evaluation will be based on MELLPI except for NOBNS and results of MELLPI Pro will be used to establish cut-off scores

<sup>2</sup>/Instead of recognizing recipients of Green Banner, LGUs with top scores will be given the Certificate of Quality Nutrition Program

Prepared by:

  
Jasmine Tandingan  
Nutrition Officer III  
Nutrition Surveillance Division

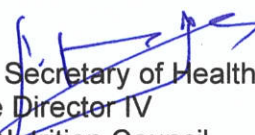
Reviewed:

  
Hygeia Ceres Catalina B. Gawe  
Chief  
Nutrition Surveillance Division

Recommending Approval:

  
Azucena M. Dayanghirang, MD, MCH, CESE  
Deputy Executive Director  
National Nutrition Council

Approved:

  
Assistant Secretary of Health Maria-Bernardita T. Flores, CESO I  
Executive Director IV  
National Nutrition Council